



**ASTA Mini-Grant Application for Professional Development Travel
Due August 20, 2019**

Send completed forms to jigliotti_joey@asdk12.org

Mini-grants are awarded to ASTA members on a semi-annual basis. Applications will only be considered if they are post marked or emailed by the due date.

**Applicant must be an Alaska resident and an ASTA member.*

**If awarded a travel grant, submit a review article about your experience to be published on the ASTA website. Please include pictures.*

**Receipts and review article must be submitted to the ASTA Treasurer within 45 days after the professional development to receive the grant funds.*

Proposed Travel Seminar/Conference _____
Teacher Name _____ **School/District** _____
Address _____
Phone _____ **Email** _____
Amount Requested (\$500.00 maximum) _____

You may use one additional page to complete the following questions.

Professional Development (Travel) Conference/Seminar Description:

1. Briefly describe the professional development conference or seminar you are attending. Include the conference or seminar goals, proposed activities, the Alaska Science Standards and NGSS elements or District Curriculum Goals/Objectives addressed. **(5)**
2. What are your personal goals for attending this conference or seminar? How will you share the information with your colleagues and students? **(5)**
3. Dates of the seminar or conference **(5)**

Proposed Budget (5)

Budget Amount	Activity
Total \$500.00	

I assert that the information presented is accurate and the grant funds will be used accordingly.

Signature of Applicant

Date

Scoring Guide for Seminar/Conference Travel Mini-Grant Proposal

	Project Description	Timeline	Personal Goals/Use of Information	Budget
5	<ul style="list-style-type: none"> • Description of the seminar or conference is complete, concise and includes all required elements (project goals, # of students involved, standards addressed, proposed activities) • Seminar/conference information involves active science learning for a broad range of students and professionals 	<ul style="list-style-type: none"> • Timeline is realistic • Goals are achievable in allotted time 	<ul style="list-style-type: none"> • Personal goals are well defined • A plan to share information is well defined and thoroughly described 	<ul style="list-style-type: none"> • Budget is clear • All expenditures are directly related to attendance at conference or seminar
3	<ul style="list-style-type: none"> • Description of the seminar or conference is clear, includes all required elements • Seminar/Conference information involves some active science learning for some students and professionals 	<ul style="list-style-type: none"> • Timeline is realistic • Goals may be achieved in allotted time 	<ul style="list-style-type: none"> • Personal goals are clear • A plan to share information is minimally described 	<ul style="list-style-type: none"> • Budget is clear • Most expenditures are directly related to attendance at conference or seminar
1	<ul style="list-style-type: none"> • Description of the seminar is unclear, may be missing required elements • Seminar/conference information does not involve active science learning for students and professionals 	<ul style="list-style-type: none"> • Timeline unrealistic • Goals not achievable in allotted time 	<ul style="list-style-type: none"> • A plan to share information is not well defined 	<ul style="list-style-type: none"> • Budget is not clear • Expenditures are not related to attendance at conference or seminar